

## **Deficiency Progress Report**

To complete the evaluation process, Cal/EPA requires the CUPAs to submit Deficiency Progress Reports that explain the CUPA's progress towards correcting the identified deficiencies. Deficiency Progress Reports are due every 90 days after the evaluation date until all deficiencies have been corrected.

**CUPA:** Siskiyou County  
Public Health and Community Development  
Environmental Health Division  
**Evaluation Date:** May 21 and 22, 2008  
**Evaluators:** JoAnn Jaschke, CalEPA  
Jack Harrah, OES  
Francis Mateo, OSFM

**Date Update 1 submitted:** August 28, 2008

**Deficiency 2:** The CUPA has not established the financial management procedures (including annually reviewing and updating their fee accountability program) that the CUPA is implementing

**Preliminary Corrective Action(s):** By September 30, 2009, the CUPA will submit the FY 08/09 required fee accountability information to Cal/EPA.

By November 24, 2008, the CUPA will establish the financial management procedures.

**CUPA Corrective Action, (Update 1):** Siskiyou CUPA is currently in the process of reviewing the fee accountability program. Program in place is working well. Collections have been very satisfactory. Also new fee schedule will be presented to the County Board of Supervisors next month.

**Cal/EPA Response:** Cal/EPA accepts the progress Siskiyou County is making towards correcting this deficiency. Cal/EPA will continue to track the progress being made to correct this deficiency via the deficiency progress reports and looks forward to reviewing the FY 08/09 fee accountability information and financial management procedures on the next progress update. The next report is due November 18, 2008.

**Deficiency 3:** The CUPA is neither regulating farms under the business plan program, nor properly exempting them from the provisions of the business plan program.

**Preliminary Corrective Action(s):** By November 24, 2008, the CUPA will develop a plan outlining how farm businesses will be regulated under the business plan program, or how these businesses will be exempted.

**CUPA Corrective Action, (Update 1):** Siskiyou CUPA is in the process of exploring farm exemptions to the Hazardous Materials Business Plan program. CUPA is working with local rural fire departments to gain input into the process.

**OES Response:** With the next quarterly update, due November 18, 2008, please outline your progress toward developing an exemption process, and any other progress made toward correcting this deficiency. Your efforts to correct this deficiency according to the preliminary corrective action plan are on target.

**Deficiency 5:** The CUPA did not have an annual CalARP performance audit.

**Preliminary Corrective Action(s):** By September 30, 2008, the CUPA will prepare a performance audit. At the CUPA's option, the information required for the performance audit can be incorporated into the annual Title 27 self audit.

**CUPA Corrective Action, (Update 1):** Siskiyou CUPA will conduct self audit and will include the CalARP performance audit per Title 27 self audit. To be completed by September 30<sup>th</sup>.

**OES Response:** Inasmuch as the audit will be combined with the annual Title 27 self-audit in the future, this deficiency has been corrected. No further update will be required.